

Strathkinness Community Council Apple Juicing Day – Sunday 1st October 2023

Strathkinness Community Council		Area – Community Garden Bonfield Road	Assessed by – James Tebbs		Date – 10-9-2022	
What are the Hazards?	Who might be harmed and how?	What are you doing already?	What further action is Necessary?	Action by whom?	Action by when?	Done?
Access to the Community Garden	Members of the Strathkinness Community Trust and Members of the public Slips and Trips	Appoint an Event Organiser Preparing garden entrance notice advising Uneven Ground risk of slips and trips	Temporary notice to be installed at Garden Entrance	Event Organiser	On the day of the event	
Access to the Community Garden for minors under 12 years	Children under the age of 12 Injury from slips and trips or access to machinery	Add to garden entrance notice. Children under the age of 12 to be accompanied by an adult and must not be involved in the apple pulping or pressing process	Temporary notice to be installed at Garden Entrance	Event Organiser	On the day of the event	
Picking Apples Low Fruit	Members of the public and minors Tripping falling	Appoint an apple picking supervisor Follow instructions for picking apples by standing on the ground	Supervise Children	Parents and apple picking supervisor	On the day of the event	
Picking Apples High fruit	Members of the public and minors over 12 years Falling from height and falling fruit	Check Step Ladder	Provision and advice on using step ladders Restrict use of ladder to visitors and minors over 12 years	Under control of apple picking supervisor	On the day of the event	
Manual Handling – handling heavy items	Individuals may suffer injuries such as strains and bruising from handling bulk items	Suitable receptacles such as crates and Trugs to be available with advice to pickers not to overload receptacles	Apple picking supervisor to show individuals correct method of lifting	Under control of apple picking supervisor	On the day of the event	
Moving fruit to the washing station	Individuals may suffer injuries such as strains, slips and trips and bruising from handling bulk items	Bulk fruit to be moved to the washing station using wheel barrows. Ensure no trip hazards are across pathways	Supervised by parents and adults	Parents and adult members of the public	On the day of the event	

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Washing of Fruit	Parents Children and members of the public involved in fruit washing Hazard from moving heavy loads and water ingestion	Appoint a washing station supervisor	Fruit to be thoroughly washed in picking baskets prior to pulping	Wash Station supervisor	On the day of the event	
Assembly and preparation of Apple Mill and Apple Press	Operators and others involved in the preparation of the Mill and Press Traps and cuts from Mill blades and heavy press components	Appoint a pulping station supervisor All operators of the Mill and Press to read manuals and familiarise themselves with the safe assembly and operation of the equipment Mill and Press to be installed on firm ground or a base board	Mill and Press area to be taped off from public access	Pulp station supervisor	On the day of the event	
Use of the Speidel Mill	Operator and members of the public loading the Mill Cuts and traps from sharp blades and heavy objects	Only members of the milling team to be in the taped off area Individuals to follow Speidel Mill operating schedule and work under instruction from the Pulping Station supervisor *No individual under the age of 16 years to use Speidel Mill	Advice to milling team about safe use of the Mill and the loading of fruit into the mill	Pulp Station supervisor	On the day of the event	
Preparation and use of the press	Operator and members of the public using the press Traps from heavy objects and hinged press bar	Appoint a Press and Distribution Station supervisor. Ensure press is thoroughly washed and maintained in a clean state before and throughout period of use	Advice to members of the public and children on the safe use of the press	Press Station supervisor	On the day of the event	
Use of the apple pulp press	Operators and members of the public using the press Cuts and injury associated with moving heavy containers	Operators of the press must familiarise themselves and work in accordance with the instructions in the press manual they must also be familiar with manual handling techniques	Ensure operators are familiar with all aspects of the press use and manual handling techniques	Press Station supervisor	On the day of the event	

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Preparation of the distribution tank and equipment	Members of the Trust and members of the public including minors Illness from ingesting harmful liquids	Distribution tank and associated equipment to be sterilised with suitable solution prior to the event using the recommend dosage of solution	Advice to members of the public to bring only pre-cleaned and sterilised non glass containers	Press Station supervisor	On the day of the event	
Speidel Mill electricity supply	Members of the public and operators of the Mill Electric shock, and trips	Electricity supply to be installed in a safe manner prior to the event and not to cross any public access routes Supply to be fed via an RCD circuit breaker and any extension cable sockets to be suitably insulated from moisture ingress	Install and Check electrical installation on the day of the event	Event Organiser	On the day of the event	
Non Pasteurised Juice	Members of Strathkinness Community Trust and members of the public Illness from ingesting harmful liquids	The juice provided from Strathkinness Community Garden on Apple Juicing Day is not pasteurised Members of the public must be informed that All attempts are taken to supply the juice in a safe process for drinking by the public Fresh Juice should ideally be stored in the refrigerator and consumed within 3-4 days. Frozen juice should be frozen immediately and consumed within 3 months	Install a notice at the apple juice dispensing station advising the public that the juice is supplied non pasteurised and that limits should be observed on safe storage and consumption	Event Organiser	On the day of the event	

Key Roles	Lead Person			
Organiser 2023	James Tebbs			
Fruit Collection and Harvesting	Bob Bilson	Requires help both before and on the day		
Apple Washing Station Lead	George			
Apple Grinder and Press setup	Shug/James			
Apple Grinding on the day	James / Findlay	Requires help on the day		
Apple Pressing on the day	Shug	Requires help on the day		
Apple Juice Distribution	Catriona	Requires help on the day		
Plant Stall	Liz Bilson	Requires help on the day		
Jams and Preserves	Brenda/ Ann	Requires help on the day		
Home Baking	Cynthia	Requires help on the day		
Finance and SCT Membership Recruitment	Jo Ferrier			

Apple Juicing Day Equipment and Jobs List

Required Item	Availability-Supplier		
Apple Collecting Trays and Trugs	All	Check on Sept 10th/17th	
Apple Washing Tray	All	Check on Sept 10th/17th	
Apple Pulp Buckets/Trug	James		
Clean Apple Juice Bucket/Trug - Sterilise before use	Ann and Brenda		
Waste Pulp bucket/Trug	James	Check on Sept 10th/17th	
Apple Juice dispensing Tank - Sterilise before use	Ann and Brenda		
Dispensing Tank Filter Cloth and band	James		
Large Sieve	Yes - James		
Extension Leads from residents house	Brenda	Check on Sept 10th/17th	
Mains RCD trip	James		
Stabilising board for Apple Press	James		
Petroleum Jelly for press screw thread	James		

Milton Sterilising tablets for Dispensing Tank	Brenda/James		
Disposable Gloves	James		
Stiff Kitchen Brush/Cleaning Rags	James		
Spanners and tools to disassemble Fruit Grinder	James		
Duck Tape to seal bolt holes prior to washing Fruit Grinder	James		
Clean Juice Containers	All and Visitors		